#### How to enrol your child's iPad into the BYOD program

- 1. Make sure you have your child's school username and password (provided to you in the letter attached)
- 2. On the iPad, open the App Store



3. Select 'Search', then type 'Intune' into the search bar shown below



4. Download the 'Intune Company Portal' app by tapping 'Get', then 'Install'





6. Once this has finished, open the app.



7. Select 'Sign in', enter your child's EQ email address, then hit 'Next'.

ancel	
	Microsoft Intune
	Microsoft
	Sign in
	@eq.edu.au
	Can't access your account?
	Next
	C Sign-in options

8. Enter the provided username and password



- 9. Tick the box to accept the Terms & Conditions, then click Sign In
- 10. Select 'Ok', then 'Allow' to enable notifications

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Department of Education QLD					
	Get notified so you don't lose access				
	We'll send important notifications to your device when action is needed so you can keep accessing work resources.				
	You can turn this off later in app settings.				
	Ok				

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	Get notified so you don't lose access					
	We'll send important notifications to your device when action is needed so you can keep accessing work resources.					
	Yo "Comp Portal" Would Like to Send You Notifications 35.   Notifications and include alers, sounds and iccol badges. These can be configured to Statings. 36.   Don't Allow Allow					

11. Select 'Continue' once you've read the privacy notice



12. Select 'Continue'



#### 13. Select 'Allow'



## 14. Select 'Continue'



# 15. Select 'Continue'



16. Close the Company Portal and open the Settings app



17. Tap on 'Profile Downloaded'



18. Select 'Install'



19. Select 'Install'



## 20. Select 'Install'



21. Select 'Trust'



22. Select 'Done'



23. When prompted regarding the email address, select 'Edit settings'. This may take a few moments



24. Select 'Continue'



25. Enter the username and password again, then tick the box to accept the Terms & Conditions, and click Sign In



26. Once signed in, close the settings app and reopen the Company Portal app



27. Select 'Continue'

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Queenstand					
Department of Education QLD					
	Set up Department of Education QLD access				
	Set up your device to access your email, devices, Wi-Fi, and apps for work.				
	Review privacy information Download management profile Install management profile Install management profile O Checking device settings				
	Postpone				

28. Wait for the device check to complete



# 29. Select 'Done'



You have now enrolled your child's iPad into the Chatswood Hills BYO system. If you have encountered any issues, please reach out to the school at 3489 2222

